

Questions and Answers to our St. Francis Xavier School Families

Welcome to St. Francis Xavier School, home of the Navigators! We are excited your family has selected us to help your child reach their full potential and learn to become more Christ-like during a critical time in their life.

We are sure you will have many questions for this next chapter in life and we want to help. We are providing you with the many questions that have been asked throughout the years and they have been answered in our traditional way.



What is the open house and tailgate event?

Our annual Open House and Tailgate event is an opportunity to meet many new friends. During our open house, you may come to see your child's classroom, meet their teacher, and drop off your child's school supplies. Our Tailgate event is planned by our 8th-grade families. It is a great event with food and fellowship. Times and dates are to be determined and announced in our Navigator Newsletter which is published every Monday.

What is the dress code for my child?

The dress code is the required uniform our students wear throughout the day. It can be found in the Family Handbook on the school website. All students are to adhere to the dress code on a daily basis.

Dress Code

All students must adhere to the St. Francis Xavier School Dress Code. Non-compliance will result in a Dress Code Violation; three violations lead to after-school detention. Parents may be asked to bring appropriate clothing if needed. Uniforms can be bought from Schoolbelles or other stores, as long as they follow the school handbook guidelines. For Schoolbelles orders, visit [this link](#). The school administration has the final say on dress code interpretations.

Please note all St. Francis Xavier current and previous logos may be worn.

Do you offer school pictures?

We offer individual and class pictures at the beginning of the school year. The date will be announced to families, and a pamphlet will be sent home. Orders can be placed online or via paper form with payment submitted directly to the company. Students should dress up for individual pictures following the dress code for special occasions. For class pictures, students must wear their school uniforms. If it's a gym day, students still need to wear uniforms, and the gym teacher will adjust the schedule accordingly.

What school supplies will my child need?

Students will be required to bring a backpack large enough to carry textbooks, folders, a lunch box, and a jacket. No wheels or key chains are permitted to hang off of the bookbag. The school supply list may be found on our [school website](#).

How do I find out about the school bus schedule and bus stops?

Please contact your local school district's transportation department for more information.

Medina	330 - 636 - 4360 or 330 - 636 - 4361
Highland	330 - 239-1901 ext. 1219
Cloverleaf	330 - 302 - 0400
Buckeye	330 - 722- 8257 ext. 1019

Any change in transportation must be written on a note and put in your child's folder that day or you need to contact the school office. Please do not email transportation changes as we do not always get to check our email until the end of the day.

Is child care available before and after school?

Yes, please call our Latchkey director at 330 - 721 - 6804. Our program hours are from 6:30 - 8:45 a.m. and 3:15 - 6 p.m. Latchkey students in kindergarten and first grade will be picked up by an adult and brought to the program at dismissal.

Where do I drop off my child in the morning before school?

Where do I pick them up? You may pick up your child by the big rock in front of the gym.

1. Arrivals begin at 8:30 a.m.
2. If you arrive slightly earlier, please park until a staff member arrives.
3. Parents should pull all the way up when dropping off in front of the school or the gym and ensure children exit on the driver's side at the gym or the passenger side at the front after 8:30 a.m.
4. There is no supervision before 8:30 a.m.
5. Day school students should exit the vehicle independently, while preschool students will be assisted.

Where do I pick them up?

1. You may pick up your child by the big rock in front of the gym.
2. At dismissal, use the crosswalk and avoid crossing in front of buses.
3. Do not park along the tree line to keep that lane open.
4. Please share these guidelines with anyone who drops off or picks up your child.

What if my child is late for school?

You may walk your child into the school building. If the main doors are locked, press the button to the left for the secretary to buzz you in. Your child must report to the office window, provide their name, grade, and teacher, and then go directly to their classroom on their own. The school's tardy policy can be found in the handbook on the school website.

What if my child will be absent from school?

If your child will be late or absent, notify the school by calling (330) 725-3345 and leaving a message on the attendance line before 9 a.m., stating the reason for the absence or tardiness. This is required for all students.

What do I do if my child needs to leave early?

Parents should notify the school office and teacher before the school day starts about the date and time of early pickup. Upon arrival, the child will be called to the office, and parents will sign them out using the office checkout system. Parents should wait in the front entrance hallway.

What if my child gets sick or hurt during the school day?

You will be notified immediately to pick up your child. If unreachable, the school will contact the second parent or guardian. For serious injuries requiring immediate medical attention, the staff will call 911 and the parent. A

school administrator will accompany the child to the hospital and wait until a parent arrives. A school nurse is available Monday to Friday from 9:30 a.m. to 2:30 p.m.

What is the best advice for parents to help navigate their child's educational journey at St. Francis Xavier School?

To get connected with other parents, share cell phone numbers and help remind each other of special events, school spirit days, or dress-down days. You can meet other parents during pick-up time. All parents and teachers are members of the St. Francis Xavier PTA which is also a great way to meet parents and stay informed about school happenings. The PTA meets every other month, and attendance is the only requirement, however, we are always looking for volunteers. New families are paired with a current mentor school family at the beginning of the year to assist with questions and provide helpful emails throughout the year.

Where else can I get information?

You can communicate with your child's teacher or school staff according to their preferred method, which may be email or notes placed in the child's folder. If this isn't effective, discuss other options with the teacher. St. Francis Xavier School is active on Facebook and Instagram (@stfrancisxaverschool_medina). The administration emails the weekly Navigator news at the start of each week during the school year. The monthly calendar and other information are available on the school website at www.sfxmedina.org.

What is the bathroom policy for students?

There are sets of bathrooms on each level of the school. If our younger students need to use hallway bathrooms, they are assigned a buddy to go with them or the entire class goes together. Our older students use a sign-out system in their classrooms.

Unless there are special circumstances, it is expected that all students have independent bathroom skills including unbuttoning/buttoning, unzipping/zippering, and wiping and washing hands. Summer is a good time to solidify independent bathroom skills if needed.

Can I get the names and phone numbers of the other children in my child's class for playdates and parties?

For the safety of all, St. Francis Xavier School will not provide this information to parents. We do provide a list of our students on our gradebook/financial platform account with parent names and emails. Sometimes teachers will send home a class list, with first names only, for the purposes of addressing Valentine's Day cards to other children in the class. Invitations to students' parties cannot be distributed at school. Since many students have food allergies, we ask that no birthday treats be sent into the school.

Is my child able to bring a snack and water bottle to school?

Yes, all of our students have a morning snack time per the teacher's schedule. We asked that all snacks be healthy. Students are given about 10 - 15 minutes for snack time and school instruction will continue during that time. All students are encouraged to bring in water bottles. We do have filling stations throughout the school building for our students to use.

Can my child purchase milk at school?

We sell milk only to our students for a small fee. You may purchase a milk punch card. Please contact our school office or send money in an envelope with your child. We will contact you if your child's milk account is low. Please call the office for the current pricing.

What about food allergies?

St. Francis Xavier School staff and students take food allergies very seriously. If your child has an allergy or medical issue, all staff will be notified, not just your child's teacher. We also offer an allergy table for our students in our school cafeteria. All known allergies are kept on file in the school nurse's office. A note from the doctor is needed in order for your child with an allergy to sit at a regular lunch table.

Will my child receive a report card?

Children receive report cards four times during the school year. Report cards can be viewed through our gradebook platform system and will be sent home. If you are having difficulties logging into your account, call our school office at 330 – 725 – 3345. Parent/teacher conferences are set up in October and February, usually for about fifteen minutes, to discuss how your child is doing in school. If you need more time with the teacher, you can ask to meet again at a later time.

What are School Spirit Days?

On School Spirit Days, students are permitted to wear St. Francis Xavier School Spirit Wear. They may wear Saint Francis Xavier T-shirts, sweatshirts that have been distributed to the students through the school (choir, drama, sports, etc.), they may wear their gym uniform, or they may wear their school uniform. CYO uniforms that need to be returned at the end of the sports season may not be worn to school on School Spirit Days. Sleeveless SFX tops must have a shirt with sleeves underneath. Tennis shoes may be worn with spirit wear or gym clothing, but must be neat, clean, and laced. Shorts may not be worn between November 1 and April 1. Make-up, hair color, nail polish or artificial nails are not permitted.

What after-school clubs or school programs are offered at St. Francis Xavier?

We offer a variety of after-school clubs to our students. Information about the clubs will be communicated from our teachers or in our Navigator News. If you need more information, please check our [website](#) or contact our school office. Here is a list of school club and programs:

CLUBS

Student Council (6-8)
National Junior Honor Society
(6-8)
Kindness Club: (6-8)
Power of the Pen (7-8)
Science Olympiad, Elementary
and Middle School Teams Band
and Instrumental Lessons
Children's Church Choir
Navigator Chorale
Music Spring Concerts
Girls on the Run
Young Rembrandts
STREAM Distance Learning

CYO

Basketball (Grades 3-8)
Cheerleaders
Football
Track & Cross Country
Volleyball (Grades 3-8)

PROGRAMS

Choose Life Program
Disability Awareness Program
Huddle (4)
Arbor Day with the Kiwanis
Group Top Dog Essay Contest
Protecting God's Children
Abstinence Program
Theology of the Body
Feeding Medina County

Mission Lenten Boxes
St. Vincent De Paul Society
Birthcare of Medina County
Local, District, and State
Science Fair (6-7-8)
XSTREAM Program
Field Trips (Preschool-8th
grade)
Medina County Spelling Bee
Middle School
Book Club
Altar Serving

How can I get involved with the PTA?

Our PTA is formed by the parents of the current students. All parents and teachers are welcome to attend our meetings. You may check out our school website at <http://www.sfxmedina.com/school/ptc/> to learn more about being a member. Parents of the PTA form committees to organize different events and activities in the school and these include the Father/Daughter Dance, Mom/Son event, Skating parties, Teacher Tuesday Luncheons, Kindergarten Fall Family Night, to name just a few. The families you meet this year are going to be a big part of your child's life for the next decade. St. Francis Xavier School has great teachers, a wonderful staff, and a large and engaged parent community.

We hope this helps navigate your way throughout your school year. Please don't hesitate to ask questions by calling our school office or checking with your mentor family.

God Bless!

Mrs. Danene Beal

Principal

St. Francis Xavier School, on a journey together with family, church, and community, provides a quality Catholic education focused on faith, academics, and service to influence an ever-changing world.